

MISSION STATEMENT

Cresthaven Academy Charter School exists to provide a comprehensive education to our scholars that develops the whole child through academic excellence, physical wellness, emotional health, and character enrichment.

- I. CALL TO ORDER 7:060 PM**
- II. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in The Star Ledger and Courier News; mailed to the County Superintendent of Schools; and posted in the faculty lounge and on the school’s website.

- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**

Voting Members	Role	Term Ends	Present	Absent
1. Rashleigh Bruce	Trustee		X	
2. Kimberly Dortch	Trustee			X
3. Sandra Harrison	President		X	
4. Steven Hockaday	Vice President		X	
5. Debra Lightner	Trustee		X	
6. Barbara Sellinger	Trustee		X	
Other Officials	Role	Present	Absent	
Jazmine Gooding	Interim Principal	X		
Brian Falkowski	SBA/Board Secretary	X		

- V. READING OF MISSION STATEMENT**
- VI. APPROVAL OF BOARD OF TRUSTEE MEMBER**

- 1. **RESOLVED**, that the Board of Trustees approve Beverly Blenman as a Board of Trustee Member effective August 2022 and expiring July 2025.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce		X				Debra Lightner		X			
Kimberly Dortch					X	Barbara Sellinger	1	X			
Sandra Harrison		X				Steven Hockaday	2	X			

- VII. SWEARING IN OF BOARD OF TRUSTEE MEMBER**
- VIII. ADOPTION OF THE MINUTES**

- 1. **RESOLVED**, that the Board of Trustees move to approve the regular and executive session (if necessary) minutes from the meetings held on June 22, 2022 and August 22, 2022.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce		X				Debra Lightner	2	X			
Kimberly Dortch					X	Barbara Sellinger	1	X			

Sandra Harrison		X				Beverly Blenman				X	
Steven Hockaday		X									

- IX. **STATE OF THE SCHOOL REPORT** – Jazmine Gooding presented the Stat of the School Report.
- X. **PRESIDENT’S REPORT** – Sandra Harrison spoke about the website and bios and welcomed the new School Leader.
- XI. **BUSINESS ADMINISTRATOR’S REPORT** –
- XII. **MOTIONS FOR APPROVAL**

1. **Finance**

- a. **RESOLVED**, that the Board of Trustees approves the check register from June 30, 2022 and the bills list through August 24, 2022:

June 30, 2022 Checks	
Fund	Bills List Amount
10	\$ 62,500.40
20	\$ 11,440.41
60	\$ -
Total	\$ 73,940.81

August 24, 2022 Bills	
Fund	Bills List Amount
10	\$ 160,156.50
20	\$ 74,537.16
60	\$ 1,248.92
Total	\$ 235,942.58

- b. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - July 15, 2022 - \$ 212,225.63
 - July 29, 2022 - \$ 41,982.99
 - August 15, 2022 - \$ 41,710.47
- c. **RESOLVED**, that the Board of Trustees approve the FY21 Corrective Action Plan.
- d. **RESOLVED**, that the Board of Trustees approve the FY21 Certification of Implementation.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce	1	X				Debra Lightner		X			
Kimberly Dortch					X	Barbara Sellinger	2	X			
Sandra Harrison		X				Beverly Blenman		X			
Steven Hockaday		X									

2. **Contracts and Agreements**

- a. The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following contracts:

Vendor	Scope	Term	Fee
Savannah Nesmith	Special Projects Consultant Revised Rate	SY23	From \$75/hr to \$85/hr

Creative Learning Services, LLC	LDTTC Contract	SY23	Monolingual Evaluations - \$450; Bilingual Evaluations - \$500; Other Hourly Rate - \$80.
Kaleidoscope Education Solutions, Inc.	OT/PT and SLP Staffing	SY23	SLP – \$92/hr; OT – \$92/hr; PT – \$95/hr; SLP Evaluations - \$550; OT Evaluations \$450; PT Evaluations - \$500
Relative 2 G LLC	School Psychologist Services	SY23	\$450/evaluation and \$80/hr

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce		X				Steven Hockaday		X			
Kimberly Dortch					X	Debra Lightner		X			
Sandra Harrison	2	X				Barbara Sellinger	1	X			
Steven Hockaday		X									

3. Policies, Manuals, Regulations, and Bylaws

- a. The Board of Trustees of Cresthaven Academy Charter School resolves to approve the revised 2022-2023 School Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce		X				Steven Hockaday		X			
Kimberly Dortch					X	Debra Lightner	2	X			
Sandra Harrison		X				Barbara Sellinger	1	X			
Steven Hockaday		X									

4. Human Resources

- a. The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following position change for the 2022-2023 school year:

Ana Maria Cubero- Title Change from General Education Teacher to Teacher Coach. 10 months- same salary \$73,500.
- b. The Board of Trustees of Cresthaven Academy Charter School resolves to approve the 2022-2023 Staff Handbook- attached.

- c. The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following new hire:
Delines Rodriguez
Position: School Leader/Principal
Salary: 12 month \$150,000
Contract Term: September 6, 2022-August 31, 2023
Bonus: \$5,000 signing bonus to be paid as lump sum within 1st month of employment

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce		X				Debra Lightner		X			
Kimberly Dortch					X	Barbara Sellinger	1	X			
Sandra Harrison		X				Beverly Blenman		X			
Steven Hockaday	2	X									

5. Academic

- a. The Board of Trustees of Cresthaven Academy Charter School resolves to approve the HIB School Self-Assessment.
- b. The Board of Trustees of Cresthaven Academy Charter School resolves to approve the Mentoring Plan for 2022-2023.
- c. The Board of Trustees of Cresthaven Academy Charter School resolves to approve the Annual Report Submission.
- d. The Board of Trustees of Cresthaven Academy Charter School resolves to approve the HIB SSDS Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce	2	X				Debra Lightner		X			
Kimberly Dortch					X	Barbara Sellinger	1	X			
Sandra Harrison		X				Beverly Blenman		X			
Steven Hockaday		X									

6. Other

- a. The Board of Trustees of Cresthaven Academy Charter School resolves to transfer the CACS After School Program from under the Cresthaven Academy Foundation to under the School. CACS will now be responsible for the implementation of the After School Program. All related documents regarding payroll, staff, etc. will be sent to the school.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce		X				Debra Lightner	2	X			
Kimberly Dortch					X	Barbara Sellinger	1	X			
Sandra Harrison		X				Beverly Blenman		X			
Steven Hockaday		X									

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. PUBLIC COMMENT – Steve Colson (Founder) welcomed the new staff and BOT Member.

XVI. EXECUTIVE SESSION (IF NECESSARY) - none

XVII. ADJOURNMENT – 7:58 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce		X				Debra Lightner		X			
Kimberly Dortch					X	Barbara Sellinger	1	X			
Sandra Harrison	2	X				Beverly Blenman		X			
Steven Hockaday		X									