

Board of Trustees Meeting Minutes
June 22nd, 2022 at 7PM
530 West 7th Street, Plainfield, NJ

CALL TO ORDER

Sandra Harrison called to order the regular meeting of the Cresthaven Academy Charter School Board of Trustees at approximately 7:03 pm at Cresthaven Academy Charter School. This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted in advance of the meeting. Formal action will be taken.

PLEDGE OF ALLEGIANCE

ROLL CALL

Upon individual roll call, the following Board Members were noted present:

Board Member	Present	Absent
Rashleigh Bruce	X	
Kimberly Dortch	X	
Sandra Harrison	X	
Steven Hockaday	X	
Debra Lightner	X	
Barbara Sellinger	X	

Also noted present:
Meghan Pipchick - School Business Administrator
Monica Villafuerte - School Leader

NEW TERM ELECTION

Sandra Harrison and Kimberly Dortch

Board Member	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce		x			
Kimberly Dortch		x			
Sandra Harrison		x			
Steven Hockaday				x	
Debra Lightner	2	x			
Barbara Sellinger	1	x			

ANNUAL ELECTIONS FOR PRESIDENT AND VICE PRESIDENT

Nominations by Governance Committee
 Sandra Harrison - President
 Steven Hockaday- Vice President

Board Member	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce		x			
Kimberly Dortch		x			
Sandra Harrison		x			
Steven Hockaday				x	
Debra Lightner	2	x			
Barbara Sellinger	1	x			

READING OF MISSION STATEMENT

Cresthaven Academy Charter School exists to provide a comprehensive education to our scholars that develops the whole child through academic excellence, physical wellness, emotional health, and character enrichment.

CRESTHAVEN ACADEMY FOUNDATION PRESENTATION

- Presentation from Dr. Lynette Tanis on the Reading Lab
- Mr. Colson - Dr. Tanis has devoted her life to this. It's personal for me. There is no reason that this can't happen. The school was created to right this wrong. It can change. This has changed families. Families are beaming and proud of their accomplishments. Limits are removed from children. Transformation I have never seen. Dr. Tannis has rejuvenated me. Foundation will embrace this movement. Dr. Tannis is beyond amazing.

APPROVAL OF MINUTES FROM PRIOR MONTH

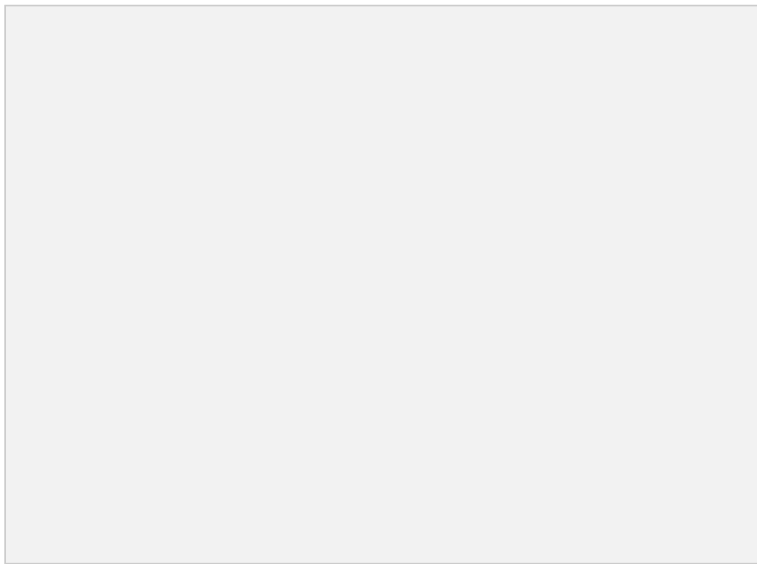
RESOLVED: APPROVAL May 25th, 2022 Meeting Minutes

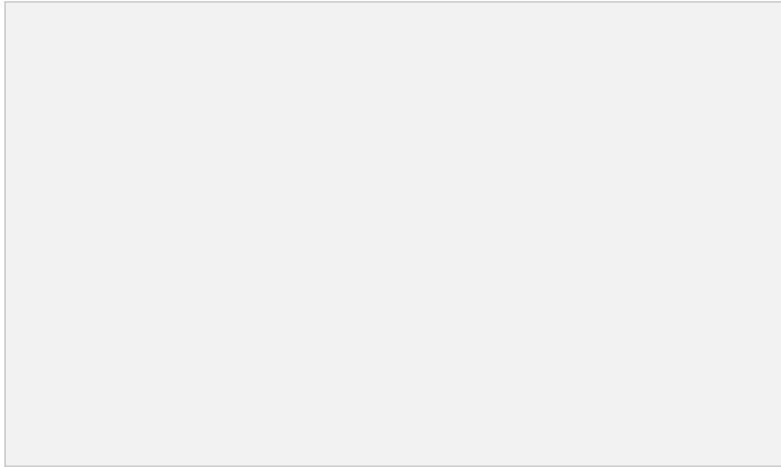
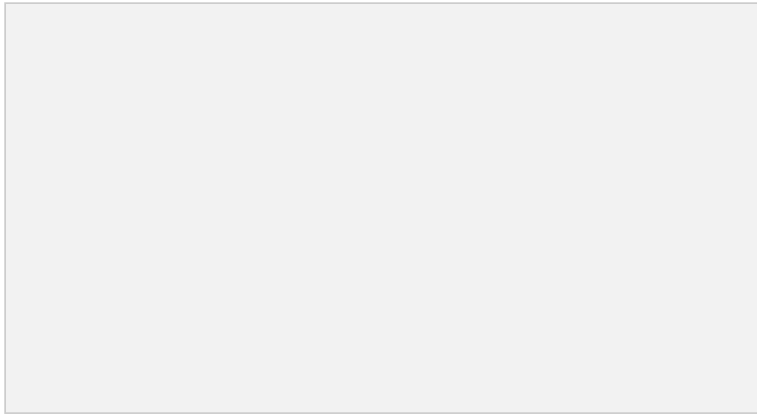
RESOLVED: APPROVAL May 25th, 2022 Executive Session Meeting Minutes

Board Member	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce		x			
Kimberly Dortch		x			
Sandra Harrison		x			
Steven Hockaday		x			
Debra Lightner	2	x			
Barbara Sellinger	1	x			

STATE OF THE SCHOOL REPORT

Presentation on schoolwide data





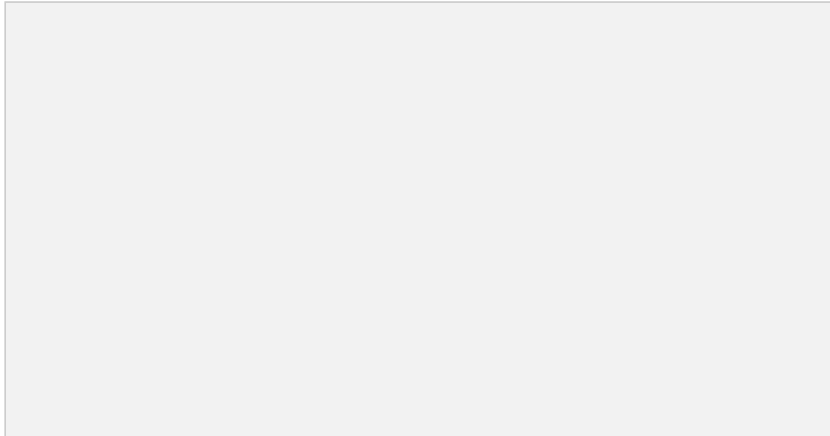
BOARD PRESIDENT'S REPORT

- July 25th, 2022 Meeting with Lumen Impact Group (9 am - 4 pm)
 - Kimberly Dortch, Barbara Sellinger, Sandra Harrison
 - Meeting at 530 West 7th Street
- Executive Director Annual Evaluation
 - Turned it over to the Executive Committee
 - Monica needs to provide standards and narrative to the committee
- Kimberly Dortch is on the Facilities Committee
 - Building Hope is looking for a site

- Contact information for Jerry Zayets

SBA REPORT

Financial



- Wrapped up year end tasks

Operations

- School year completed

Human Resources

- Working on hiring for next year

Items Requiring Board of Trustees Votes

A. FINANCE

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-01

Bills list

The Board of Trustees of Cresthaven Academy Charter School approves the following bills list. See Appendix A.

Bills List (June)	Total by Fund
Fund 10	127,616.77

Fund 20	61,162.40
Fund 60	54,723.64
TOTAL	\$243,502.81

Bills List (July)	Total by Fund
Fund 10	152,105.14
Fund 20	0.00
Fund 60	0.00
TOTAL	\$152,105.14

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-02

Payroll Expenses

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the payroll expenses for May/June/July 2022.

05/31/2022 = \$175,507.07 (Gross Earnings) + \$13,838.05 (Employer Taxes) + \$95.43 (DCRP)
06/15/2022 = \$177,848.89 (Gross Earnings) + \$14,017.07 (Employer Taxes) + \$107.33 (DCRP)
06/30/2022 = \$257,000 (Estimated)
07/15/2022 = \$50,000 (Estimated)
07/31/2022 = \$50,000 (Estimated)

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-03

Board Secretary's Report

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the Board Secretary's Report for May 2022. See Appendix A.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-04

Treasurer's Report

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the Treasurer's Report for April and May 2022. See Appendix A.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-05

Budget Adjustments

The Board of Trustees of Cresthaven Academy Charter School resolves to certify that no major budget lines have been over expended and that the appropriate budget line transfers for the month of May 2022 are attached. See Appendix A.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-06

IDEA Grant

The Board of Trustees of Cresthaven Academy Charter School resolves to accept the IDEA Grant funding for 2022-2023 School Year.

2022-2023 Grant Allocation:

Basic: \$101,301
Preschool: \$2,230

Background

IDEA funds may only be used for the excess cost of providing special education and related services to students with disabilities. Funds shall be used for the following:

- To provide a free and appropriate education (FAPE) for students with disabilities ages 3-21 and
- To initiate, expand or supplement special education and related services including vocational education services for students with disabilities currently receiving educational services.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-07

ESEA Grant

The Board of Trustees of Cresthaven Academy Charter School resolves to accept the ESEA Grant funding for 2022-2023.

Title I-A	\$209,834
Title II, Part A	\$24,941
Title III	\$11,391
Title IV	\$13,948
TOTAL ALLOCATION	\$260,114

RESOLVED: BOARD OF TRUSTEES RESOLUTION #2022-06-08

Authorize Petty Cash

The Board of Trustees of Cresthaven Academy Charter School resolves to establish a petty cash fund for 2022-2023, with a maximum of \$200 to be available. The Board approves that the School Business Administrator will maintain petty cash within a locked space on school premises. All receipts will be kept. At any given time, the petty cash fund must contain a combination of cash and receipts that sums to \$200.

RESOLVED: BOARD OF TRUSTEES RESOLUTION #2022-06-09

Authority to sign checks

The Board of Trustees of Cresthaven Academy Charter School resolves to approve Sandra Harrison, Board President and Dr. Brian Falkowski, School Business Administrator/Board Secretary (as needed) as official check signers for 2022-2023.

RESOLVED: BOARD OF TRUSTEES RESOLUTION #2022-06-10

Official Bank Depositories

The Board of Trustees of Cresthaven Academy Charter School resolves to approve Bank of America as the official bank depository for 2022-2023.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-11

Substitute Teacher Rate

The Board of Trustees of Cresthaven Academy Charter School resolves to approve a Substitute Teacher rate of \$150/day for 2022-2023.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-12

Substitute School Nurse Rate

The Board of Trustees of Cresthaven Academy Charter School resolves to approve a Substitute Nurse rate of \$250/day for 2022-2023.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-13

Class Coverage Stipend

The Board of Trustees of Cresthaven Academy Charter School resolves to approve a stipend rate of \$40/hour when covering a class and losing a prep.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-14

Teacher Stipend

The Board of Trustees of Cresthaven Academy Charter School resolves to approve a Teacher Stipend to support additional needs of the school, which are considered outside of the scope of the employee's annual contract. Some items include, but are not limited to:

- Develop Professional Development with School Principal
- Develop Curriculum for K-5th Grade
- Attend in-person Professional Development trainings
- Complete online Professional Development outside of school hours

The Principal will ask the teacher to complete these tasks and will be paid a rate of \$40/hour, paid semi-monthly in accordance with the school's normal payroll practices.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-15

School Breakfast and Lunch Prices

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following prices for school breakfast and lunch for 2022-2023.

	Standard Price
Breakfast	\$1.60
Lunch	\$3.05

CONSENT RESOLUTION: FINANCE

Board Member	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce	1	x			
Kimberly Dortch	2	x			
Sandra Harrison		x			
Steven Hockaday		x			
Debra Lightner		x			
Barbara Sellinger		x			

B. ANNUAL APPOINTMENTS AND RESPONSIBILITIES

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-16

Appointment of School Business Administrator

The Board of Trustees of Cresthaven Academy Charter School resolves to approve Dr. Brian Falkowski as the School Business Administrator/Board Secretary as needed for the 2022-2023 school year at a salary of \$0.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-17

Appointment of Qualified Purchasing Agent

The Board of Trustees of Cresthaven Academy Charter School resolves to approve Dr. Brian Falkowski as the Qualified Purchasing Agent as needed for the 2022-2023 school year.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-18

Appointment of Brokers

The Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted;

The Board of Trustees of Cresthaven Academy Charter School resolves to accept Giovanni Mancini of the Treadstone Risk Management as broker of record for all lines of property and casualty insurance for the 2022-2023 school year.

The Board of Trustees of Cresthaven Academy Charter School resolves to accept Centric Benefits Consulting as broker of record for all health insurance and short term disability for the 2022-2023 school year.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-19

Appointment of Auditor

The Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services": without competitive bids be adopted;

The Board of Trustees of Cresthaven Academy Charter School resolves to approve Gerald Longo, CPA for audit services for 2022-2023.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-20

Appointment of Board Attorney

The Board of Trustees of Cresthaven Academy Charter School resolves to approve Riker Danzig LLP as the Board Attorney for 2022-2023.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-21

Appointment of Treasurer

The Board of Trustees of Cresthaven Academy Charter School resolves to approve Karen Johnson as the school's Treasurer for 2022-2023 at a rate of \$390/month. See Appendix B.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-22

Appointment of School Physician

The Board of Trustees of Cresthaven Academy Charter School resolves to approve Dr. Kia Grundy as the School Physician for an annual fee of \$3,000. See Appendix B.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-23

School Business Administrator - Payment of Bills

The Board of Trustees of Cresthaven Academy Charter School resolves that the School Business Administrator may pay normal operating expenses that fall within the CACS approved budget and fall below the limit of \$2,500 in aggregate with a particular vendor in advance of Board approval in 2022-2023.

The Board of Trustees recognizes that there is an advantage to paying their obligations in a timely manner and that some billings become due before an official Board meeting. Therefore, the Board of Trustees resolves to designate the Board President to review and approve early payment of certain bills with official approval by the full Board at the first official meeting following said approval.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-24

Board Secretary - Bid Authorization

The Board of Trustees of Cresthaven Academy Charter School resolves to authorize the Board Secretary to receive, open and tabulate all bids and quotations July 1, 2022 through June 30, 2023.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-25

School Safety Specialist

The Board of Trustees of Cresthaven Academy Charter School resolves to approve Erica Forrester as the School Safety Specialists for the 2022-2023 school year.

Responsibilities of the School Safety Specialist include supervising and providing oversight for all school safety and security personnel; ensuring safety and security policies and procedures are in compliance with state laws and regulations; and providing the necessary training and resources to school district staff in matters relating to school safety and security. The School Safety Specialist will also serve as the district's liaison with local law enforcement, as well as national, state and community agencies and organizations, in matters of school safety and security.

CONSENT RESOLUTION: ANNUAL APPOINTMENTS AND AGREEMENTS

Board Member	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce	2	x			
Kimberly Dortch	1	x			
Sandra Harrison		x			
Steven Hockaday		x			
Debra Lightner		x			
Barbara Sellinger		x			

C. CONTRACT AND AGREEMENTS

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-26

Authorize SBA on contracts

The Board resolves that the School Business Administrator is authorized to do and perform any and all such acts, including execution of any and all contracts, policies, documents and certificates, as such officers shall deem necessary or advisable, to carry out the purposes and intent of all board approved resolutions for the 2022-2023 school year.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-27

Purchasing Co-Ops

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the purchasing agent to make purchases under the following regional pricing cooperatives.

- ESCNJ - Educational Services Commission of New Jersey
- HCESC - Hunterdon County Education Service Commission
- Educational Data Services Inc.

RESOLVED: BOARD OF TRUSTEES RESOLUTION #2022-06-28

State Contracts

Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property.

Cresthaven Academy Charter School has the need, on a timely basis, to procure goods and services utilizing state contracts. The Cresthaven Academy Charter School Board of Trustees authorizes the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property for the 2022-2023 school year.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-29

2022-2023 Contract Renewals

The Board of Trustees of Cresthaven Academy Charter School resolves to renew, award, or expire the following contracts for the 2022-2023 school year.

Vendor	Comments/Description	
Aaliyah Rainey	Talent recruitment services	Renew
Air Group	Annual Commercial HVAC Agreement	Renew
Alliance Pest Services	Pest Management	Renew
Ameritas Life Insurance Corp	Dental benefits	Renew
Amplified IT	G Suite Enterprise for Education - Upgrade	Renew
Arreaza Landscaping	Snow and landscaping services	Renew
Atarah Software, Inc.	Website security and consultation	Renew
Atlantic Tomorrows Office	Copy machine usage	Renew
Blackboard	Website redesign	Award
Bryan W. Fennelly, MD	Child Study Team - Evaluation	Renew
CDK Systems Inc.	CDK Accounting System	Renew

Center for Responsive Schools, Inc	Introduction to Responsive Classroom	Renew
Christine Pipchick	Health Services	Expire
City Fire	Fire alarm services	Renew
Cresthaven Academy Foundation	Rent - 526 and 530 West 7th Street	Renew
DeLage Landen Leasing	Copy Machine Rentals	Renew
Dr. Kia Grundy	School Physician	Renew
East Coast Elevator, LLC	Elevator Maintenance	Renew
Educational Data Services, Inc	Cooperative Bid Maintenance Program	Renew
Educational Services Commission of NJ	Child Study Team salaries	Renew
E-RATE Online, LLC	USF Program Filing Services	Renew
Food Service Solutions, Inc.	Food Service Solutions - Admin, FORMS, POS	Renew
Genesis Educational Services	Genesis Student Information System	Renew
Gerald D. Longo	Audit	Renew
Greenhouse Software	Talent recruiting and HR	Renew
Homecare Therapies, LLC	Nursing	Renew
Horizon Blue Cross Blue Shield of New Jersey	Medical benefits	Renew
Hunterdon County ESC	Child Study Team	Renew
Intrallogic Solutions	Panic button monitoring	Renew
JMH Landscaping LLC	Landscaping	Expire
Johnston Law Firm LLC	Legal services	Expire
Kaleidoscope Family Solutions, Inc	Related Services (OT, Speech)	Renew
Karen C. Johnson	Treasurer	Renew
Karson Food Service Inc.	Vended Meals	Renew
LinkedIn	Talent recruitment services	Renew
NJ Neurology, Inc.	CST - Neuro evaluations	Renew

NJ School Boards Association	Policies	Renew
NJ Schools Insurance Group	Property & Casualty Insurance	Renew
O.C.A. Benefit Services, LLC	FSA Administration	Renew
Pearson	Child Study Team - Score Reports	Renew
Phoenix Fire & Security Solutions, LLC	Elevator controller	Renew
Plainfield M.U.A. Sewage & Solid Waste	Sewer & Solid Waste	Renew
PowerSchool Group LLC	Recruiting & HR Services	Expire
Public Consulting Group	Child Study Team - Score Reports	Renew
R&L DataCenters, Inc.	Payroll services	Renew
Remind	Communication/Texting Services	Renew
Riker Danzig	Legal services	Renew
School Business Office LLC	Consulting and Accounts Payable	Award
School Messenger	Texting and robocall	Renew
Switch Technologies	Main Office phone replacement	Renew
T-Mobile	Monthly Charge	Renew
Treadstone Risk Management LLC	Property & Casualty Insurance	Renew
UChicago Impact LLC	STEP Data Management & Licenses	Renew
UN Building Corp	7-9 Watchung - rent	Renew
UnitedHealthCare	Dental benefits	Renew
Unum Life Insurance Company of America	Short and Long Term Disability	Renew
Verizon	Internet and phone line	Renew
Yale Child Study Center-Yale Center for Intelligence	RULER subscription	Renew

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-30

Homecare Therapies

The Board of Trustees of Cresthaven Academy Charter School resolves to renew an agreement with Homecare Therapies for 2022-2023 for health and nursing related services. See Appendix C.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-31

Vector Solutions

The Board of Trustees of Cresthaven Academy Charter School resolves to approve an agreement with Vector Solutions for 2022-2023 for \$2,332.

Vector Training System allows administrators to easily deliver, track, and report on compliance and prevention training for staff and students, and comply with important state and federal legislative mandates. See Appendix C.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-32

SBO Management LLC

The Board resolves to approve a contract with SBO Management LLC as needed to provide School Business Administration services at a rate of \$11,250/month for the 2022-2023 school year. See Appendix C.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-33

Summer Food Service Program

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the school's participation as a Sponsor in the Summer Food Service Program, which is a federally-funded, state-administered program. SFSP reimburses program operators who serve free healthy meals and snacks to children and teens in low-income areas. The school is required to participate in this program since more than 50% of our scholars are eligible for free or reduced price meals.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-34

Karson Food Services Inc.

The Board of Trustees of Cresthaven Academy Charter School resolves to approve a contract with Karson Food Services Inc for the Summer Food Service Program. See Appendix C.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-35

NJSIG Renewal

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;
WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;
WHEREAS, the Cresthaven Academy Charter School hereinafter referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;
WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been canceled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;
WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2022, and ending July 1, 2025 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

CONSENT RESOLUTION: CONTRACTS AND AGREEMENTS

Board Member	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce		x			

Kimberly Dortch	1	x			
Sandra Harrison		x			
Steven Hockaday		x			
Debra Lightner		x			
Barbara Sellinger	2	x			

D. POLICIES, MANUALS, REGULATIONS, AND BYLAWS

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-36

Internet Safety Policy

The Board of Trustees of Cresthaven Academy Charter School resolves to renew an Internet Safety Policy for 2022-2023. See Appendix D.

Schools and libraries receiving universal service discounts (through E-Rate) are required to adopt and enforce an Internet safety policy that includes a technology protection measure that protects against access by adults and minors to visual depictions that are obscene, child pornography, or – with respect to use of computers with Internet access by minors – harmful to minors. "Minor" is defined as any individual who is under the age of 17.

The Internet safety policy must address all of the following issues:

- Access by minors to inappropriate matter on the Internet and World Wide Web
- The safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications
- Unauthorized access including "hacking" and other unlawful activities by minors online
- Unauthorized disclosure, use, and dissemination of personal information regarding minors
- Measures designed to restrict minors' access to materials harmful to minors

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-37

Foodservice Biosecurity Management Plan

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the Foodservice Biosecurity Management Plan. See Appendix D.

"Food Biosecurity" is the protection of food from bioterrorism or any intentional use of biological and chemical agents for the purpose of causing harm. Our "Food Biosecurity Management Plan" is our District's way to prepare for the threat of bioterrorism or a crisis emergency to our foodservice operation. This "Food Biosecurity Management Plan" contains policies and procedures to minimize the risk of intentional contamination of food and reduce the risk of illness or death in our school community.

Our plan includes strategies for preventing threats and incidents of product tampering and food contamination. It also contains step by step actions to implement if a biosecurity or crisis incident occurs. This manual has been developed as an emergency readiness plan to help protect the lives and health of

the children and adults in our school environment.

This plan is in compliance with N.J. A.C. 2:36-1.13 and the USDA's "Biosecurity Checklist for School Foodservice Programs"

CONSENT RESOLUTION: POLICIES, MANUALS, REGULATIONS, AND BYLAWS

Board Member	Motion	Yes	No	Abstain	Absent
Rashleigh Bruce	2	x			
Kimberly Dortch		x			
Sandra Harrison		x			
Steven Hockaday		x			
Debra Lightner		x			
Barbara Sellinger	1	x			

E. HUMAN RESOURCES

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-38

Resignations

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following resignations.

Employee	Position	Effective Date
Danielle Malysa	Social Worker	7/1/2022
Jessica Farraye	General Education Teacher	7/1/2022
Lynh Nguyen	Special Education Teacher	7/1/2022

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-06-39

2022-2023 New Hires

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following new hires for the 2022-2023 school year. See resumes in Appendix E.