



**CRESTHAVEN
ACADEMY**
CHARTER SCHOOL

Board of Trustees Meeting Minutes
May 25th, 2022 at 7PM
530 West 7th Street, Plainfield, NJ

CALL TO ORDER

Sandra Harrison called to order the regular meeting of the Cresthaven Academy Charter School Board of Trustees at approximately 7:02 pm at Cresthaven Academy Charter School. This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted in advance of the meeting. Formal action will be taken.

PLEDGE OF ALLEGIANCE

ROLL CALL

Upon individual roll call, the following Board Members were noted present:

| Board Member | Present | Absent |
|-------------------|---------|--------|
| Marcy Bostwick | X | |
| Rashleigh Bruce | | X |
| Kimberly Dortch | X | |
| Sandra Harrison | X | |
| Steven Hockaday | X | |
| Debra Lightner | X | |
| Barbara Sellinger | X | |

Also noted present:

Meghan Pipchick - School Business Administrator

Monica Villafuerte - School Leader

READING OF MISSION STATEMENT

Cresthaven Academy Charter School exists to provide a comprehensive education to our scholars that develops the whole child through academic excellence, physical wellness, emotional health, and character enrichment.

APPROVAL OF MINUTES FROM PRIOR MONTH

RESOLVED: APPROVAL April 27th, 2022 Meeting Minutes

| Board Member | Motion | Yes | No | Abstain | Absent |
|---------------------|---------------|------------|-----------|----------------|---------------|
| Marcy Bostwick | | x | | | |
| Rashleigh Bruce | | | | | x |
| Kimberly Dortch | 2 | x | | | |
| Sandra Harrison | | x | | | |
| Steven Hockaday | | | | x | |
| Debra Lightner | | x | | | |
| Barbara Sellinger | 1 | x | | | |

RESOLVED: APPROVAL May 10th, 2022 Special Meeting Minutes

| Board Member | Motion | Yes | No | Abstain | Absent |
|---------------------|---------------|------------|-----------|----------------|---------------|
| Marcy Bostwick | | x | | | |
| Rashleigh Bruce | | | | | x |
| Kimberly Dortch | 2 | x | | | |
| Sandra Harrison | | x | | | |
| Steven Hockaday | | | | x | |
| Debra Lightner | | x | | | |
| Barbara Sellinger | 1 | x | | | |

STATE OF THE SCHOOL REPORT



Board Meeting - May 25, 2022

SCHOOL GOALS 2021-2022 from Board Retreat

1. Ensure all scholars complete individual student assessments.
 - At least 50% will achieve typical growth in ELA and Math from Diagnostic 1 to Diagnostic 2.
 - At least 50% will achieve typical growth in ELA/Math from Diagnostic 2 to Diagnostic 3.
2. To define and identify the facility needed to support the academic program now and, in the future, as we expand grade levels.
3. To recruit and retain high quality staff.

| SCHOOL LEADER UPDATES |
|--|
| <ul style="list-style-type: none"> • Staff recruitment efforts - interviewing candidates for 22-23 <ul style="list-style-type: none"> ○ Instructional Staff <ul style="list-style-type: none"> ■ General Education Teachers ■ Special Education Teachers ○ Leadership & Support <ul style="list-style-type: none"> ■ School Business Administrator ■ Instructional Coach ■ Coordinator of Special Services ■ School Psychologist ■ Technology Specialist • STEP Assessments for K-3 will be completed by June 8 • i-Ready Diagnostics will be completed by K-5 by June 10 • NJSLA is set to be completed by 5/27 • Round 3 of Formal Observations have been completed • We have reached 100% participation for our 3rd round of Parent-Teacher Conferences • School Wide Assemblies (grades K-3, 4-5) were successful |

STUDENT TRANSFERS IN 2021-22

| | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | July/Aug | Total |
|--|------|-----|-----|-----|-----|-----|-----|-----|-----|------|----------|-------|
| K | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| 1st | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| 2nd | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| 3rd | 1 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 4 |
| 4th | 1 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 4 |
| 5th | 2 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| Total # of Transferred Scholars in 2021-22 | | | | | | | | | | | 15 | |

CURRENT STUDENT ENROLLMENT

| | Fully Enrolled Incoming K Students | Fully Enrolled Kindergarten Students | Fully Enrolled 1st Grade Students | Fully Enrolled 2nd Grade Students | Fully Enrolled 3rd Grade Students | Fully Enrolled 4th Grade Students | Fully Enrolled 5th Grade Students |
|---------------------------|------------------------------------|--------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| 100% Enrollment | 76 | 76 | 77 | 77 | 75 | 75 | 74 |
| Waitlist #s (In-District) | 66 | 55 | 45 | 52 | 41 | 33 | 26 |

UPCOMING SCHOOL EVENTS/NEWS

| Vaccination Clinic | Clean Ocean Action Summit | Math Fair | Spelling Bee | Playground Opera | Classroom Pets (Grant) | Kindergarten Graduation | Field Day Gr. K-5 |
|--------------------|---------------------------|-----------|--------------|------------------|---|-------------------------|---------------------------------------|
| 5/9/22 | 5th Gr. | 5th Gr. | 4th Gr. | 3rd Gr. | Guinea Pig (1st Gr.) Hamster (3rd Gr.) | June 20, 2022 | June 21, 2022 (last day for scholars) |

CRESTHAVEN ACADEMY FOUNDATION

| April Support | Fundraiser |
|--|--|
| CAF provided approximately \$2,775 of support toward CACS-related projects. Projects included social media, CACS website revamp, kindergarten Welcome Day presentation, kindergarten graduation, and meetings. | Several staff members attended and volunteered at the 5/20/22 event. |

**District and School Grade Report
2020-2021**

*** Official Release ***

District Grade: 76

*** Official Release ***

| HIB Programs, Approaches or Other Initiatives (MAX=15) | Training on the BOE-Approved HIB Policy (MAX=9) | Other Staff Instruction and Training Programs (MAX=15) | Curriculum and Instruction on HIB and Related Information and Skills (MAX=6) | HIB Personnel (MAX=9) | School-Level HIB Incident Reporting Procedure (MAX=6) | HIB Investigation Procedure (MAX=12) | HIB Reporting (MAX=6) | School Grade (MAX=78) |
|--|---|--|--|-----------------------|---|--------------------------------------|-----------------------|-----------------------|
| Cresthaven Academy Charter School (993) | | | | | | | | |
| 14 | 9 | 15 | 6 | 9 | 6 | 12 | 5 | 76 |


BOARD PRESIDENT'S REPORT

- Good news
 - Success of CAF fundraiser - wonderful time, well planned event
 - People are highly supportive of Cresthaven
 - People had a good time
 - Thank you CAF for everything you do for the school

- KD - Fundraiser was amazing. Interesting conversation with a parent. She loves school for her children. She would love to see her third grader challenged more academically. Wanted to know if parents were allowed to attend board meetings. KD said yes. She wanted to know if there could be a PTA. Dr. Tannis was amazing. Bragged about the children how they are coming along academically
- Visit to after school. Talked to a 5th grader. He was reading and proud to be reading. He was at a Kindergarten level when he started. Now he's on a 6th grade level. His confidence is boosted.
- Talked to the Lumen Group. Trying to figure out dates for the next meeting.
- Board has agreed to restructure the administrator position. There will no longer be an Executive Director. There will be a Principal, Vice Principal, and Administrative Director. The Administrative Director will reduce the load of the Principal. The Administrative Director will oversee Facilities, Technology, Enrollment, Food Service, Transportation and supervise those roles. Job description is being finalized. A committee was formed to finalize the description. The Board will share the job description once it is finalized. The Administrative Director will report to the board.
 - Principal - Monica Villafuerte - \$150,000
 - Vice Principal - Jazmin Gooding - \$110,000
- The Board was made aware of concerns about the appropriateness of Steve Colson's interactions and relationships with students. Riker Danzig law firm was hired and completed the investigation. They found insignificant evidence to conclude that Mr. Colson engaged in any wrongdoing with regard to students. No further action is required.

SBA REPORT

Financial

 **Business accounts^a**

| | |
|--|-----------------------|
| Agency - 6538 Quick View | \$41,138.91 |
| Food Program - 6525 Quick View | \$153,065.69 |
| General Operating Fund - 6509 Quick View | \$2,607,280.03 |
| Your business card offer! | |
| Payroll - 6512 Quick View | \$2,618.42 |
| Business Advantage Sav - 4508 Quick View | \$143,747.00 |

- Wrapping up year end
- Grant reimbursements
- Grant applications for next year
- Purchasing for next year

Operations

- NJSLA testing nearly complete

Human Resources

- Working on hiring for next year

Items Requiring Board of Trustees Votes

A. FINANCE

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-01

Bills list

The Board of Trustees of Cresthaven Academy Charter School approves the following bills list. See Appendix A.

| Bills List | Total by Fund |
|-------------------|----------------------|
| Fund 10 | \$228,098.10 |
| Fund 20 | \$65,012.05 |
| Fund 60 | \$25,304.89 |
| TOTAL | \$318,415.04 |

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-02

Payroll Expenses

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the payroll expenses for April/May/June 2022.

04/30/2022 = \$172,635.42 (Gross Earnings) + \$13,637.15 (Employer Taxes) + \$72.91 (DCRP)

05/15/2022 = \$176,963.92 (Gross Earnings) + \$13,994.09 (Employer Taxes) + \$112.91 (DCRP)

05/31/2022 = \$190,000 (Estimated)

06/15/2022 = \$255,000 (Estimated)

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-03

Board Secretary's Reports

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the Board Secretary's Reports for April 2022. See Appendix A.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-04

Budget Adjustments

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the budget adjustments for April 2022. See Appendix A.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-05
ARP Homeless II

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the ARP Homeless II grant application. ARP-HCY funds are designed to support efforts to identify homeless children and youths, provide them with comprehensive, wrap-around services that address needs arising from the COVID-19 pandemic, and allow them to attend school and participate fully in all school activities. Our allocation is \$4,324.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-06
NJSIG Safety Grant

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the NJSIG Safety Grant for \$2,481.00

CONSENT RESOLUTION: FINANCE

| Board Member | Motion | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|
| Marcy Bostwick | | x | | | |
| Rashleigh Bruce | | | | | x |
| Kimberly Dortch | 2 | x | | | |
| Sandra Harrison | | x | | | |
| Steven Hockaday | | x | | | |
| Debra Lightner | | x | | | |
| Barbara Sellinger | 1 | x | | | |

B. HUMAN RESOURCES

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-07
New Hires

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following new hires for the 2022-2023 school year. See Appendix B for resumes.

| First Name | Last Name | Title/Certification | 10/12 Month | Salary | Effective Date |
|------------|-----------|---------------------|-------------|--------|----------------|
| | | | | | |

| | | | | | |
|----------|-----------|---------------------------------|----|----------|------------|
| Alyssa | Lewis | Special Education Teacher | 10 | \$57,500 | 08/17/2022 |
| Diana | Gomez | General Education Teacher | 10 | \$60,000 | 08/17/2022 |
| Laura | Carroll | Special Education Teacher | 10 | \$63,000 | 08/17/2022 |
| Carianne | Solecki | Special Education Teacher | 10 | \$56,000 | 08/17/2022 |
| Angelica | Prysak | General Education Teacher | 10 | \$55,000 | 08/17/2022 |
| Taylor | Salvatore | General Education Teacher | 10 | \$58,500 | 08/17/2022 |
| Nicholas | Baksh | Instructional Aide | 10 | \$43,000 | 08/17/2022 |
| Victoria | Marcheski | Coordinator of Special Services | 12 | \$90,000 | 07/01/2022 |
| Colleen | Norwood | Instructional Coach | 10 | \$78,500 | 08/17/2022 |
| Cara | Bani | Instructional Coach | 10 | \$78,500 | 08/17/2022 |
| Jillian | Aquila | Instructional Coach | 10 | \$78,500 | 08/17/2022 |

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-08

Summer Academy Hires

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following Summer Academy staff for the 2022-2023 school year. These are all current CACS staff members.

| First Name | Last Name | Title/Certification | Salary | Effective Date |
|------------|------------|-----------------------------------|-----------|----------------|
| Esmeralda | Alcazar | Summer Academy Teacher | \$45/hour | 7/5/2022 |
| Thao | Le | Summer Academy Teacher | \$45/hour | 7/5/2022 |
| Sondra | McNicholas | Summer Academy Teacher | \$45/hour | 7/5/2022 |
| Caroline | Reilly | Summer Academy Teacher | \$45/hour | 7/5/2022 |
| Victoria | Hayes | Summer Academy Teacher | \$45/hour | 7/5/2022 |
| Farhanah | Mohamad | Summer Academy Teacher | \$45/hour | 7/5/2022 |
| Mily | Salgado | Summer Academy Instructional Aide | \$35/hour | 7/5/2022 |
| Christina | Sullivan | Summer Academy Instructional Aide | \$35/hour | 7/5/2022 |

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-09

Contract Renewals

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following contract renewals for the 2022-2023 school year.

| First Name | Last Name | Title/Certification | 10/12 Month | Salary | Effective Date |
|------------|-------------|---------------------|-------------|-----------|----------------|
| Jazmin | Gooding | Assistant Principal | 12 | \$110,000 | 07/01/22 |
| Monica | Villafuerte | Principal | 12 | \$150,000 | 07/01/22 |

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-10

Job Descriptions

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the job description for the 2022-2023 school year. See Appendix B.

- Human Resources Coordinator

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-11

Mentoring Stipends

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following mentoring stipends. These will be paid on 6/30/22.

| Mentor | Mentee | Certificate | Rate |
|---------------|---------------|-------------|-------|
| F. Mohamad | N. Punjani | CEAS | \$550 |
| F. Mohamad | P. Merant | CEAS | \$550 |
| L. DeCarvalho | S. McNicholas | CEAS | \$550 |
| A. Cubero | M. Pirri | CEAS | \$110 |
| A. Cubero | S. Jackson | CEAS | \$550 |
| R. Witt | S. Harris | CEAS | \$550 |
| R. Witt | T. Chianese | CEAS | \$550 |
| A. DeBrito | E. Alcazar | CEAS | \$550 |
| A. Debrito | A. Noriega | CEAS | \$550 |
| K. Campanile | E. Kim | CEAS | \$550 |

| | | | |
|--------------|-----------------|------|--------|
| K. Campanile | R. Coleman | CE | \$200 |
| K. Campanile | D. Torres-Dia z | CEAS | \$550 |
| D. Churchill | A. Pereira | CE | \$1000 |

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-12

Grade Team Lead (GTL) Stipends

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following GTL stipends.

| Employee | Grade | Stipend (prorated based on length of coverage) |
|-------------------|--------------|--|
| Michelle Blazquez | Kindergarten | \$1050 |
| Ana Maria Cubero | 2nd Grade | \$750 |

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-13

Employee Stipends

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following employee stipends for Instructional Aides who are taking on additional teacher responsibilities due to the teacher shortage.

| Employee | Per Diem Rate | Effective Date |
|-----------------------|----------------------------------|----------------|
| Christina Sullivan | \$60/day (in addition to salary) | 1/31/2022 |
| Tania Duran-Garcia | \$60/day (in addition to salary) | 1/31/2022 |
| Megan Conneely | \$60/day (in addition to salary) | 1/31/2022 |
| Tiffany Frazier | \$60/day (in addition to salary) | 1/31/2022 |
| Fatima Garcia | \$60/day (in addition to salary) | 1/31/2022 |
| Mily Salgado-Cardenas | \$60/day (in addition to salary) | 1/31/2022 |

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-14

Consultant

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following consultant for grant writing and Annual Report writing services.

| Employee | Rate | Effective Date |
|----------------|-----------|----------------|
| Alison Wessels | \$70/hour | 5/1/2022 |

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-15

Resignation

The Board of Trustees of Cresthaven Academy Charter School resolves to approve the following resignation.

| Name | Title | Effective Date |
|-----------------|---|----------------|
| Meghan Pipchick | School Business Administrator/Board Secretary | 7/1/2022 |

CONSENT RESOLUTION: HUMAN RESOURCES

| Board Member | Motion | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|
| Marcy Bostwick | | x | | | |
| Rashleigh Bruce | | | | | x |
| Kimberly Dortch | | x | | | |
| Sandra Harrison | | x | | | |
| Steven Hockaday | 1 | x | | | |
| Debra Lightner | | x | | | |
| Barbara Sellinger | 2 | x | | | |

C. CONTRACTS AND AGREEMENTS

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-16

LinkedIn

The Board of Trustees of Cresthaven Academy Charter School resolves to approve an updated contract with LinkedIn for 16,167.50 for the following services. This will be paid using CSP funds. See Appendix C.

- 11 Job Slots
- Job Wrapping
- Career Pages - SMB basic package
- Work With Us Ads
- Jobs Dashboard Manager

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-17

Alliance Pest Management

The Board of Trustees of Cresthaven Academy Charter School resolves to approve a contract with Alliance Pest Management for the 2022-2023 school year. See Appendix C.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-18

Karson Foods

The Board of Trustees of Cresthaven Academy Charter School resolves to approve a contract with Karson Food Service for the 2022-2023 school year. Prices are listed below:

- Breakfast - \$1.51
- Lunch - \$2.98
- Snack - \$.70

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-19

Aaliyah Rainey

The Board of Trustees of Cresthaven Academy Charter School resolves to approve a contract with Aaliyah Rainey effective May 4th, 2022 for recruiting and HR services at a rate of \$85/hour. See contract in Appendix C.

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-20

Blackboard

The Board of Trustees of Cresthaven Academy Charter School resolves to approve a contract with Blackboard for website redesign services. This will be paid using CSP funds. See contract in Appendix C.

Website Essentials + One-time Template purchase for My Way Ultra Template + Mass Notification + Training

- One Time Fees: \$13,315.00
- Annual Fee: \$2,402.20
- Three-year total: \$20,521.76

CONSENT RESOLUTION: CONTRACTS AND AGREEMENTS

| Board Member | Motion | Yes | No | Abstain | Absent |
|---------------------|---------------|------------|-----------|----------------|---------------|
| Marcy Bostwick | | x | | | |
| Rashleigh Bruce | | | | | x |
| Kimberly Dortch | | x | | | |
| Sandra Harrison | | x | | | |
| Steven Hockaday | 1 | x | | | |

| | | | | | |
|-------------------|---|---|--|--|--|
| Debra Lightner | 2 | x | | | |
| Barbara Sellinger | | x | | | |

D. ACADEMIC

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-21

The Reading and Writing Project

The Board of Trustees of Cresthaven Academy Charter School resolves to approve two days of Reading and Writing Workshop Quick Start Professional Development by The Reading and Writing Project for \$7000. These PD sessions are aimed to help teachers orient themselves to Reading and Writing Workshop units of study. Each quick start day runs 5 hours, and involves a hands-on study of the units for the year.

| Board Member | Motion | Yes | No | Abstain | Absent |
|---------------------|---------------|------------|-----------|----------------|---------------|
| Marcy Bostwick | | x | | | |
| Rashleigh Bruce | | | | | x |
| Kimberly Dortch | 1 | x | | | |
| Sandra Harrison | | x | | | |
| Steven Hockaday | 2 | x | | | |
| Debra Lightner | | x | | | |
| Barbara Sellinger | | x | | | |

E. OTHER

RESOLVED: BOARD OF TRUSTEES RESOLUTION # 2022-05-22

Sustainable Jersey for Schools

Whereas—The **Cresthaven Academy Charter School Board of Trustees** seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas—The **Executive Director/Principal** seeks to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom

learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas—The **Cresthaven Academy Charter School Board of Trustees** commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a pre-existing group within the district if desired.).

Whereas—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas—The **Cresthaven Academy Charter School Board of Trustees** will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the **Cresthaven Academy Charter School Board of Trustees** agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint Megan Gerity to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize our School(s) as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

| Board Member | Motion | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|
| Marcy Bostwick | | x | | | |
| Rashleigh Bruce | | | | | x |
| Kimberly Dortch | 1 | x | | | |
| Sandra Harrison | | x | | | |
| Steven Hockaday | 2 | x | | | |
| Debra Lightner | | x | | | |
| Barbara Sellinger | | x | | | |

OLD BUSINESS

NEW BUSINESS

PUBLIC PORTION

Steven Colson

- Talking to Savannah about the website development. This is her top priority now that the fundraiser is over
- Foundation is committing to make this her top priority
- Thank you Jazmin, Kimberly, and Sandra for attending the fundraiser. It was a joy to see you there.
- B. Sellinger thank you for your support
- Raised a lot of funds.
- CAF supports CACS. We stand ready to help in any way we can.
- After school program is open to any and all staff members

EXECUTIVE SESSION

| Board Member | Motion | Yes | No | Abstain | Absent |
|---------------------|---------------|------------|-----------|----------------|---------------|
| Marcy Bostwick | | x | | | |
| Rashleigh Bruce | | | | | x |
| Kimberly Dortch | 2 | x | | | |
| Sandra Harrison | | x | | | |
| Steven Hockaday | | x | | | |
| Debra Lightner | | x | | | |
| Barbara Sellinger | 1 | x | | | |

RESOLVED: MOTION TO ADJOURN

| Board Member | Motion | Yes | No | Abstain | Absent |
|---------------------|---------------|------------|-----------|----------------|---------------|
| Marcy Bostwick | | x | | | |
| Rashleigh Bruce | | | | | x |
| Kimberly Dortch | 2 | x | | | |
| Sandra Harrison | | x | | | |

| | | | | | |
|-------------------|---|---|--|--|--|
| Steven Hockaday | | x | | | |
| Debra Lightner | | x | | | |
| Barbara Sellinger | 1 | x | | | |

Meeting was adjourned at 8:25 pm.