



# CRESTHAVEN ACADEMY CHARTER SCHOOL

## Virtual or Remote Instruction Plan 2021-2022 SY

Cresthaven Academy Charter School's Virtual or Remote Instruction Plan is aligned with the guidelines outlined in the NJ Department of Education's "Restart and Recovery Plan: The Road Back," and the Center for Disease Control and Prevention (CDC). To continue to meet the needs of our school community, this plan will be reviewed, adjusted, and communicated, in alignment with any changes due to COVID-19.

At Cresthaven Academy Charter School (CACS), we believe that all children, regardless of race or economic status, can succeed when given equal access to a high-quality education. Cresthaven Academy Charter School exists to provide a comprehensive education to our students that develops the whole child through academic excellence, physical wellness, emotional health, and character enrichment. CACS is committed to maintaining our mission and vision by providing equitable access to high-quality instruction, developing the whole-child, and adhering to health and safety protocols as per the CDC and State Department of Education guidelines.

Cresthaven Academy Charter School returned to full day, in-person instruction for the 2021-2022 school year as directed by the Governor and the New Jersey Department of Education. The first day of instruction for all students was Tuesday, September 7, 2021. The website, school mailings, and all social media forums provided additional and updated information. A Return to School session was also held with families on Friday, September 3, 2021 to inform the school community of updates. CACS District is prepared to pivot to Remote Learning at any time, should it be determined by State Health Officials or Executive Order that the health and safety of all no longer allows for in person instruction.

The plan presented below would be implemented during a closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive given by the appropriate health agency or officer. All staff will be advised with detailed instructions on executing the emergency virtual or remote plan. In order to meet the goals set forth in our mission statement, we are prepared to support an in person as well as remote learning environment.

**1. The plan outlines how virtual or remote instruction will be provided to students who may not have access to sufficient broadband, or to any technology required for virtual or remote instruction.**

Access to technology devices and internet services are critical to the successful implementation of virtual or remote instruction during an emergency closure. All of the school issued devices are cleaned, repaired, and updated annually. At the beginning of the 2021-2022 school year, we implemented a 1:1 technology model. Every student in grades K-5 was provided a school issued chromebook and charger. Students are required to come to school with and take the computer home daily to ensure that students are prepared for learning from home, in the event that we have to quickly pivot to remote instruction. Every family of a scholar in grades K-5 gave permission for their child to use GSuite for Education. 100% of families of students with disabilities gave permission to use Google Meet as well for 1:1 support from teachers and staff. A technology agreement was distributed to all families.

In the event that a student is in need of a device or internet access, we request that the family contact Cristofer Orellana, Director of Technology at 908-756-1234 or [corellana@cresthavenacademy.org](mailto:corellana@cresthavenacademy.org).

**2. The plan addresses the impact of virtual or remote instruction on the school lunch and school breakfast programs.**

The Operations team works closely to coordinate our food services. When students attend school in-person, they have the opportunity to eat breakfast (school meal or breakfast from home) and lunch (school meal or lunch from home). In the event that specific classes are engaged in remote learning due to quarantine, all students will be afforded the opportunity to pick up meals daily from CACS. In the event that our entire school pivots to remote learning, all students will be afforded the opportunity to pick up meals weekly from CACS.

Families should contact Erica Forrester, Director of Operations at 908-756-1234 or [eforrester@cresthavenacademy.org](mailto:eforrester@cresthavenacademy.org)

**3. The plan contains the required length of a virtual or remote instruction day.**

A minimum of 4 hours of instruction (not including lunch and recess) will be provided during remote instruction, following a full-day schedule with instruction occurring between 7:50 a.m. - 3:25 p.m. Daily attendance will be recorded in our Student Information System (Genesis). It is expected that students attend all live sessions to gain credit for a day of instruction.

During remote instruction, teachers will provide daily synchronous instruction in Math, Literacy, Science, Social Studies, SEL, Co-Curriculars and Phonics via Google Classroom utilizing the apps under GSuite for Education. Students will turn in assignments remotely on Google Classroom. When applicable, parents/students will sent back voice recordings, pictures, and/or videos of student work through Google Classroom or through Remind, a communication platform allowing CACS to communicate with families in multiple languages. Google Meet, under GSuite for Education, will be used as the platform for instructional

support. Students may also receive video conference calls or asynchronous instruction for related services. All online and paper work, which will be submitted through pictures on Remind or Google Classroom, will be checked for accuracy and/or completion, depending on the task assigned.